



TRAINING CERTIFICATE

Altea DCS

Trainees Name: Aleyna Belice

Staff No:

Dept/Section: Passenger Service

Initial / Recurrent

Training Modules – Refer to WebDCS (InkDCS) Check List		<input checked="" type="checkbox"/> <input type="checkbox"/>	Syllabus/ Ref.
1.	Flight Operations (FoH & Back-Office)	yes	JFE
2	Check-In Agent (FoH)	yes	
3	Boarding Operations (FoH)	yes	
4	Boarding PAX (FoH)		
5	Printing Paperwork (FoH & Back-Office)		
6	Operations Controller/Back office operations (Ops & Back-Office)		
7	Other Features (Back-Office)		

Trainee's Declaration:

"I have received full instruction/ training of the above operational procedures and I fully understand the training that I have been given"

Trainer's / Instructor's Declaration:

"I certify that the above named employee has received full instruction, training and passed either a written test with a pass mark of at least 80% OR an observational assessment to a satisfactory level."* *Delete as appropriate

Trainer's / Instructor's Name: Kajaltoni Rajendram (Block Caps) Date: 19 Nov 2019

Trainer's / Instructor's Signature: K. Rajendram OSD Used? Yes / No

On Site Demonstrator Declaration:

"I certify that the above named employee has received full demonstration of procedures, and has demonstrated an understanding of these procedures."

On Site Demonstrator's Name: K. Rajendram (Block Caps)

On Site Demonstrator's Signature: K. Rajendram

Date: 19 November 2019