



## Training Certificate DCS – ALTEA CM

Trainees Name: Haris Ahmed

Department: Passenger Services

Initial / Recurrent

Training Modules	
1	Departure Control System a) Flight information data collection b) Customer Acceptance c) Staff acceptance d) Acceptance cancellation/stand-by e) Transferring Customers f) Baggage acceptance & edits g) Excess baggage payment/waiving h) Comments/Service edits i) FQTV edits j) Seating edits k) On-loading / Regrading/ VDB edits l) APIS /ESTA /AQQ m) TIMATIC n) Boarding
2	Company Policies
3	Other

### Trainers / Instructors Declaration:

"I certify that the above named employee has received full instruction and training, has passed the On-Site Assessments and has access to a copy of the procedures in this field of operation.

Trainer/Instructors Name: SARAH K. ALBERT

Trainer/Instructor's Signature: [Signature]

Date: 04.11.22