

**DHS**

# Training Certificate

## DCS – iPort

Trainees Name: Sara BouslamaStaff No: 543Department: FRA FOH Initial  Recurrent

Training Module	
1.	Sign in Procedure
2.	Accessing iPort
3.	Flight Display Status Info
4.	Customer Lists
5.	Customer Acceptance
6.	Customer Acceptance with Bags
7.	SSRs
8.	Seatmap: Allocating Seats and Changing Seats
9.	Acceptance of Customers (Non-Schengen) APIS, APP AQQ Override, TIMATIC
10.	Boarding
11.	Offloading Passengers

**Trainer / Instructor Declaration:**

"I certify that the above-named employee has received full instruction and training. They have also demonstrated their ability to perform the tasks accordingly."

Trainer / Instructor's Name: Jonathan LalancetTrainer / Instructor's Signature: JL Date: 03.12.2023