



MENZIES
AVIATION

TRAINING CERTIFICATE

BOARDING GATE PREPARATION AND PROCEDURES

Trainees Name: *Rukshan Thaveraj*
Dept/Section: *Passenger Handling*

Staff No: *DUS 000233*
Initial / Recurrent

Training Modules		Syllabus/ Ref.
1.	Preparation	Menzies Aviation PSM (Section 4)
2	Arrivals	IATA Airport Handling Manual
3	Border Control	IATA Dangerous Goods Regulations
4	Gate Preparation/Security	
5	Announcements	
6	Identity/Passport/Boarding Card Checks	
7	Boarding/Load Control	
8	Manual Boarding/Self-Service Boarding	
9	Baggage Security/Dangerous Goods	
10	Customer Clearance	

Trainee's Declaration:

"I have received full instruction/ training of the above operational procedures and I fully understand the training that I have been given"

Trainee's Signature: 

Date: *22-06-17*

Trainer's / Instructor's Declaration:

"I certify that the above named employee has received full instruction, training and passed a written test with a pass mark of at least 80%"

Trainer's / Instructor's Name: *GODAN KARORNICK* (Block Caps)

Date: *28.06.14*

Trainer's / Instructor's Signature: 

Refresher Training/Reassessment: Shall be carried out at intervals that will be no less than once every 36 Months from previous assessment.