

	MEMO Subject: ED MVT	REG No: 08/ONP/2023 Rev: 1.0
		EFFECTIVE DATE: immediately

TO: Ground Service Providers & Station Managers

FROM: Ground Operations Department

ISSUE DATE: 11.05.2023

REG: 08/ONP/2023

REVISION: 1.0

SUBJECT: ED MVT

EFFECTIVE DATE: immediately

Dear Handling Agents and Business Partners,

In order to maintain continuity of aircraft movement information, it is required:

ED MVT MUST BE ALWAYS SENT IF DELAY EXCEEDS 15 MINUTES FROM STD (OR PREVIOUS ED)

ED MVT MUST BE SENT TO:

WAWOMLO

WAWOOL

**Shall you have problems with sending ED MESSAGE please contact immediately
GROUND OPERATIONS DUTY MANAGER:**

ONN@LOT.PL

PH: +48 22 606 6301

+48 22 606 6302

MOB: +48 536 368 186

PLEASE NOTIFY ACCORDINGLY ALL STAFF HANDLING LOT FLIGHTS RESPONSIBLE FOR OPERATIONAL MESSAGES

Rev. No.	Effectivity	Reason
1.0	11.05.2023	New document

Risk acceptance:

CURRENT RISK INDEX <u>before</u> change	PROJECTED RISK INDEX <u>after</u> change	ACCEPTANCE AUTHORITY (includes acceptance of Risk)	
CRITICAL	CRITICAL	Name	Sebastian Jadczyk
SERIOUS	SERIOUS	Position	Ground Operation Nominated Person
MODERATE	MODERATE	Signature	<i>Electronically agreed</i>
LOW	LOW	Date	11.05.2023

Approval notice:

	Name	Function	Date
Prepared by:	Bernadetta Podskrobko / Justyna Kochańska	Safety and Standards Senior Specialist / Ground Operations Duty Manager	11.05.2023
Checked by:	Justyna Kochańska	Ground Operations Duty Manager	11.05.2023
Approved by:	Sebastian Jadczyk	Ground Operations Nominated Person	11.05.2023

SOURCE: GHM 10.2