



READ AND SIGN

Revision: 0 | Issued: 07.06.2024

Topic: WEAP Procedures

Dear all

I would like to remind you of the correct procedure when we have booked weapons on our flights. As we had an incident a few days ago and the procedure was not followed correctly I will explain it again step by step.

1. Please call the Police. The number is :**1851100**. Tell them which flight number and which check in counter you are working from and inform them that we have a weapon that needs to be checked.
2. Passengers on **EASYJET** flights need to fillout the Firearm Declaration Form. White paper for PAX, Yellow paper inside the box of weapon, Blue and Green for our Ramp. Please always take it to the gate and hand over to the Ramp Agent. NO declaration Form for **FINNAIR** required.

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DECLARATION FORM- FIREARMS/ AMMUNITION IN BAGGAGE (please use ballpoint pen) 075183

Passenger Details: - Surname:..... Forename(s):.....
Address:.....
Date of Birth:/...../..... Passport/ ID No.: Issuing Country:
Flight Details: Airline:..... Flight No.:.....
Baggage Tag No:
Destination:..... Date:/...../.....
Firearms Details: - Make: Type: Model:
Serial No.: Certificate Type: Certificate No.:
Expiry Date:/...../..... Issuing Authority:.....
Visitors Permit No.: (if applicable)..... (shotgun / firearm) Expiry Date:/...../.....
Issuing Authority: Sponsor:
Ammunition Details: - Type: Calibre: Quantity: Weight:
Declaration by Passenger: "I the undersigned hereby declare that the firearm detailed above is unloaded and secured in my HOLD baggage. I have complied with the general conditions of acceptance shown below and will comply with any additional conditions required of me by the carrier. I am not carrying any other FIREARM or ammunition on my person or in my cabin baggage."
Passenger's Signature: Date:/...../..... Time:
easyJet Representative Signature: Date:/...../..... Time:
GENERAL CONDITIONS OF ACCEPTANCE
▪ All firearms/ ammunition must be declared to the carrier and weapons must be unloaded.
▪ Firearms/ ammunition can only be accepted for carriage as checked baggage that must be inaccessible to passengers during flight (unless a current CAA exemption applies).
▪ Ammunition can not exceed 5kgs per passenger. In weight and must be securely boxed in accordance with the Dangerous Goods Regulations (inside the container the cartridges must be protected against shock and secured against movement).
▪ Loose ammunition will not be accepted and must not be placed in checked baggage. Firearm label must be applied.
Handover LOG

	Name	Signature	Position/Title
Handed over to			
Handed over to			
Handed over to			
Handed over to			

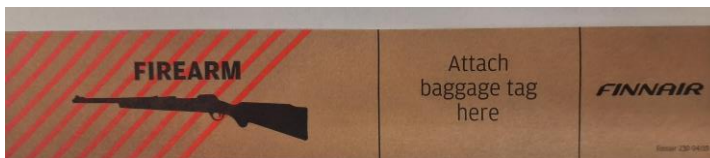
Number and Location of firearm(s) must be included on SITA movement message to destination.
White - Passenger Yellow- Weapon Container Blue - Control Authority Green - Airline Handling Agent EASY FTA1 Iss 3



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3. Make sure the SSR code WEAP (**Finnair**) and FRMS (**EasyJet**) is added in the booking.
4. Ask the passenger if they have ammunition. If so please note that ammunition weight is limited to 5KG only. Ammunition and Weapon has to be checked in separately in different bags. Not together in the same BOX!!
5. Make sure that on **FINNAIR** flights that you add the firearm as **WEAP** and not as standard baggage. Attach on both **FINNAIR** and **EASYJET** the firearm label as well together with the bagtag



6. Once the Police confirmed that Firearm is good to go, they will go together with PAX to bulky luggage to drop it off.
7. Call our OPS (For **EasyJet** Flights) and inform about FRMS, provide with bagtag number/s and the weight and inform accordingly about if PAX has ammunition or is traveling without ammunition. For **FINNAIR** flights call Swissport OCC "**91263**" and inform about the same.
8. The END

Thank you !

P.S.: **Pegasus** doesn't carry any WEAP/FRMS