

Topic: TUI – Form of Payment

Dear all,

When taking payments for TUI please input the correct form of payment. We will only use 3 of the options.

To make it simple **all card** payments shall be input as **Airport Credit Card**.

Cash payments input as **Airport Cash**.

Airport override should only be used with the appropriate predefined code.

- Seat Waiver – upgrade due flight full / prepaid seat service **SEAT**
- Waiver – bag added **ADDBAG**
- Medical Items Waiver **MEDA**
- CSO/Duty Office/OCC Authorise **OCC**
- Name Fee Override **NAME**
- Pre-agreed/Pre-paid baggage allowance/sporting item/service - with receipt – includes Wedding extra/Dive extra/Sharer for TUI UK **PREPAID**
- Hand baggage acceptance as hold baggage **HBAG**
- Payment device not working **PDQX**
- Payment Reverse / refund by GHA **REFUND**
- Other – manifest comment must be added with explanation of override **OTHER**

Reminder: The receipt number entered in GoNow is always the passenger's PNR.

Press **Ctrl-1** to copy the current passenger's PNR and **Ctrl-V** to paste it.