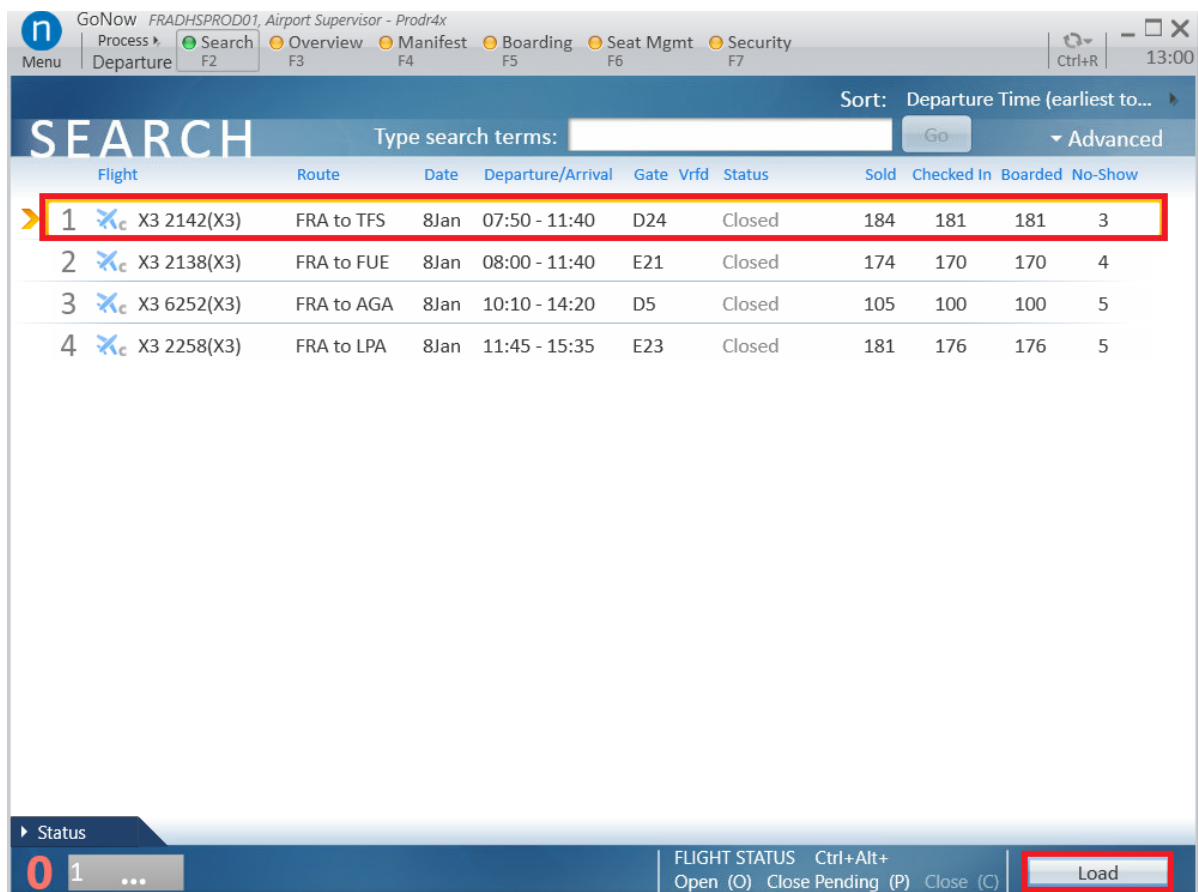


Topic: TUI Check-in Closure

Dear all,

Upon closing the check-in for TUI flights, please upload a picture of the figures to AvBis. See below a walkthrough:

On the departures screen select your flight.



GoNow FRADHSPROD01, Airport Supervisor - Prodr4x

Menu Process Search Overview Manifest Boarding Seat Mgmt Security
Departure F2 F3 F4 F5 F6 F7

Sort: Departure Time (earliest to...)

SEARCH Type search terms: Go Advanced

Flight	Route	Date	Departure/Arrival	Gate	Vrfd	Status	Sold	Checked In	Boarded	No-Show
1 X3 2142(X3)	FRA to TFS	8Jan	07:50 - 11:40	D24		Closed	184	181	181	3
2 X3 2138(X3)	FRA to FUE	8Jan	08:00 - 11:40	E21		Closed	174	170	170	4
3 X3 6252(X3)	FRA to AGA	8Jan	10:10 - 14:20	D5		Closed	105	100	100	5
4 X3 2258(X3)	FRA to LPA	8Jan	11:45 - 15:35	E23		Closed	181	176	176	5

► Status

0 1 ...


FLIGHT STATUS Ctrl+Alt+
Open (O) Close Pending (P) Close (C) **Load**


Select Menu – Information – Flight Summary (alternatively press Ctrl+U)

The screenshot shows the GoNow Airport Supervisor interface. The 'Menu' is open, and the 'Information' option is selected, which has opened a sub-menu. In this sub-menu, 'Flight Summary' is highlighted with a red box. The main window displays flight information for '1:40 X3 Boeing 737-800... D24' with a 100% completion status. The interface includes various tabs like Process, Search, Overview, Manifest, Boarding, Seat Mgmt, and Security. The 'Flight Summary' sub-menu lists several options with their respective keyboard shortcuts: Change Flight Status, Edit, Information (selected), Flight Information (Ctrl+Alt+I), Flight History (Ctrl+H), Flight Summary (Ctrl+U, highlighted), Reports (Ctrl+G), Boarding Synopsis (Ctrl+Alt+B), FYI Notes (Ctrl+Alt+Y), Reservations, Booking Operations, Flight Operations, Tools, Passenger Information List - P I L, and Not boarded, bags checked. The main display area shows a table with 'Economy Class (Y)' and 'Total' columns, listing passenger counts for different categories. A 'View Manifest' button is visible below the table. On the right side, there are sections for 'Comments' (Flifo Comments, Weight & Balance Comments, IROP Comments, Delay Code & Comments) and a 'Log Out' button.

Economy Class (Y)	Total
184	184
181	181
3	3
0	0
0	0
0	0
0	0
0	0
0	0
0	0
0	0
181	181
0	0
0	0
181	181
3	3
0	0

Take a picture and upload the summary information to AvBis.


GoNow - Flight Summary

Flight Details |  X3 2142(X3) FRA-TFS 8Jan 07:50 - 11:40 CP: 189

Manifest Counts


	Economy Class (Y)	Total
1 Manifested	184	184
2 Checked in	181	181
3 No Show	3	3
4 Stand-by	0	0
5 Checked stand-by	0	0
6 Thru manifested	0	0
7 Thru checked in	0	0
8 Thru no show	0	0
9 Thru stand-by	0	0
10 Thru chkd stand-by	0	0
11 On board	181	181
12 Checked not boarded	0	0
13 Require APIS verification	0	0
14 Total checked in	181	181
15 Passenger Information List - P I L	3	3
16 Not boarded, bags checked	0	0

Zone Counts

	Male	Female	Child	Total	Infant
Total	84	89	8	181	1
1 (1-11)	29	29	0	58	0
2 (12-21)	31	25	1	57	1
3 (22-32)	24	35	7	66	0

Baggage Counts

	Weight	Checked	Added	Added, Printed
Total	2777 Kg	171	0	0
FRA - TFS	2777 Kg	171	0	0

 Print (Ctrl+P)
 ESC to close