

From:	Aviation Security Department
Date	24.03.2023
Subject:	Protection Of Company Materials During Check-in Process

Dear All,

The following actions shall be taken according to EU Regulation 2015/1998-7.2 to keep clean counter.

Travel documents and airline carrier materials used in passenger and baggage transactions and which may threaten aviation security;

- Keep them under surveillance to prevent unauthorized access and preventing unauthorized access,
- Destroy used ones and throwing them into garbage bins,
- Unauthorized departure control systems and boarding record (check-in) systems. Keeping them in a way that prevents access (logging out of computer systems, etc.),
- Do not share company documents with other companies,
- Manage departure control systems and check-in systems in such a manner as to prevent unauthorized access.

Note: This memo is common for CAI and CXI. Please ignore the Memo code for CXI.

If you have any questions please do not hesitate contact with us. (guvenlikD@corendon-airlines.com)