

## Manual for MVTs

**Below you will find a practical manual for correct MVT sending. In case you provide the MVT late or with wrong figures the planning tool in WAW is feed with wrong information and this might cause operational difficulties. Further in case you put wrong delay codes or sub codes this cause SITA communication costs as well as require manpower.**

- at STD you are obliged to provide an ED in case the flight will be delayed
- when flight is off block 2 minutes later you are obliged to provide an EO Message

*Example*

MVT

LO224/20.SPLIE.VIE

AD0726 EO0740 EA0850 WAW

- when flight is airborne 2 minutes later you are obliged to provide final MVT (DO NOT FORGET PAX COUNT)

*Example*

MVT

LO224/20.SPLIE.VIE

AD0725/0730 EA0840 WAW

**PX55**

- when you add the flight time for example ZRH-WAW 1h47 you have to add this time from Airborne Time

*Example*

MVT

LO420/17.SPLIE.ZRH

AD1742/**1750 EA1937** WAW

PX48

- correct usage of rotations Delaycode
  - a. in case there are one or more incoming delay codes you choose delay with highest minute count and take the proper sub code letter from Delay Code List "SUB93" column. As for incoming delay 89G the rotation delay code would 93B

NUM COD E	SU B CO DE	DESCRIPTION EN	SUB 93
89		<b>RESTRICTIONS AT AIRPORT OF DEPARTURE WITH OR WITHOUT AFTM RESTRICTIONS</b>	<b>N</b>
89	G	WAITING FOR PERMISSION TO START ENGINES OR FOR PUSH BACK	<b>B</b>



- b. in case the incoming flight do not have a delay but arrives late you have to check the flight time and taxi time in WAW. The standard Taxi Time in WAW is 10 minutes. The Taxi Time is between offblock and Airborne. The flight time is between Airborne and EA.
- c. In case the flight time is longer you use 93L
- d. In case Taxi Time is longer then you use 93M
- e. Should there be the taxi time and flight time longer you choose the one with highest minute count like higher delay minutes due to Taxi Time than flight Time 93M and vice versa.

- f. Handling Agent WAW will put in SI information about De-Icing. As a result it first seems for long taxi time but A/C was at de-icing. Therefore you must 93E but not 93M as for longer taxi time.
- g. **PLEASE NOTE THAT THERE IS ONLY ONE ROTATIONS DELAYCODE APPLICABLE. IT IS NOT ALLOWED TO USE TWO 93 DELAYCODES. YOU CHOOSE THE SUBCODE WITH DOMINATING (MORE MINUTES) REASON!**

#### *Example*

MVT

LO418/20.SPLIF.GVA

AD0821/0831 EA1031 WAW **(Here Taxi Time is 10 minutes and flight Time 2hours)**

PX37

- **You are always obliged to provide to use a subcode in case available in Delaycode list.** In case of de-icing on position you must use Delaycode 75 without subcode
- **In case of 81 there is no subcode required**

#### **Example 1 Delaycode**

MVT

LO538/20.SPEQH.BUD

AD1510/1514 EA1626 WAW

DL93/0010

PX61

DLA93L//

#### **Example 2 Delaycodes**

MVT

LO333/01.SPLIA.WAW

AD1530/1540 EA1810 CDG

DL93/84/0010/0010

PX80

DLA93F//

#### **Example 3 Delaycodes**

MVT

LO222/01.SPLNA.FRA

AD1700/1710 EA1920 WAW

DL93/41/0015/0010

PX100

EDL89/005

DLA93B/41F/89G/

#### **Example 4 Delaycodes**

MVT

LO111/01.SPLRA.WAW

AD1200/1210 EA2030 JFK

DL93/41/0030/0020

PX250

EDL15/89/0010/0005

DLA93A/41A/15D/89G

**In case of SITA break down please send operational messages via. E-Mail to [ops.dm@lot.pl](mailto:ops.dm@lot.pl) and in case of SITA and E-Mail Problems call +48 22 606 66 12.**