

MEMO
Subject: LOT Operational Contacts

REG No: 07/ONP/2023

Rev: 1.0

EFFECTIVE DATE: immediately

TO: Ground Service Providers & Station Managers
FROM: Ground Operations Department
ISSUE DATE: 11.05.2023
REG: 07/ONP/2023
REVISION: 1.0
SUBJECT: LOT Operational Contacts
EFFECTIVE DATE: immediately
FOREWORD: This MEMO contains an updated LOT Operational Contacts sheet

Rev. No.	Effectivity	Reason
1.0	11.05.2023	New document

Risk acceptance:

CURRENT RISK INDEX <u>before</u> <u>change</u>		PROJECTED RISK INDEX <u>after</u> <u>change</u>		ACCEPTANCE AUTHORITY (includes acceptance of Risk)	
CRITICAL		CRITICAL		Name	Sebastian Jadczyk
SERIOUS		SERIOUS		Position	Ground Operation Nominated Person
MODERATE	X	MODERATE		Signature	<i>Electronically agreed</i>
LOW		LOW	X	Date	11.05.2023

Approval notice:

	Name	Function	Date
Prepared by:	Bernadetta Podskrobko	Safety and Standards Senior Specialist	11.05.2023
Checked by:	Justyna Kochańska	Ground Operations Duty Manager	11.05.2023
Approved by:	Sebastian Jadczyk	Ground Operations Nominated Person	11.05.2023

SOURCE:

- GHM 10.1.2



Operational Contacts

	Phone	Mobile phone	Fax	SITA	AFTN	e-mail
Operations Control Center 24/7						
Shift manager	(+48 22) 606 66 12	(+48) 536 36 3123	(+48 22) 846 11 85	WAWOOL		ops.dm@lot.pl
Coordinator	(+48 22) 606 66 95			WAWOOL		ops.control@lot.pl
	(+48 22) 606 77 74					
Flight planning 24/7						
Flight planning	(+48 22) 606 66 88			WAWOALO	EPWALOTO	dispatch@lot.pl
Flow control position / ATC slots	(+48 22) 606 66 85			WAWOOL	EPWALOTO	ops.flow@lot.pl
Maintenance Control Center 24/7						
Shift eng	(+48 22) 606 66 18	(+48) 536 36 3102		WAWTCLO		mcc@lot.pl
Crew Control 24/7						
Crew Coordination 24/7	(+48 22) 606 67 77					cc@lot.pl
PAX Control 24/7						
Shift coord	(+48 22) 606 77 12 (+48 22) 606 77 49		(+48 22) 846 11 85	WAWXZLO		ops.pax@lot.pl
Short term schedule optimization 12/7						
	(+48 22) 606 77 47			WAWOSLO		ops.schedule@lot.pl
Ground Operations						
Duty Manager	(+48 22) 606 63 01	(48) 536 368 186				onn@lot.pl
	(+48 22) 606 63 02					