TRAINING CERTIFICATE
WebDCS Altea

Trainees Name: Sharin Ghara   Staff No: ....

Dept/Section: PSA   (Initial) / Recurrent

Training Modules – Refer to WebDCS (InkDCS) Check List	☑☒	Syllabus/ Ref.
1. Flight Operations (FoH & Back-Office)	✓	WebDCS (InkDCS) User manual
2 Check-In Agent (FoH)	✓	
3 Boarding Operations (FoH)	✓	
4 Boarding PAX (FoH)	✓	
5 Printing Paperwork (FoH & Back-Office)	✓	
6 Operations Controller/Back office operations (Ops & Back-Office)	✗	
7 Other Features (Back-Office)	✗	

Trainee's Declaration:

"I have received full instruction/ training of the above operational procedures and I fully understand the training that I have been given"

Trainer's / Instructor's Declaration:

"I certify that the above named employee has received full instruction, training and passed either a written test with a ass mark of at least 80% OR an observational assessment to a satisfactory level.*" *Delete as appropriate

Trainer's / Instructor's Name: GORAN KVATERNIK   (Block Caps) Date: 31.08.19

Trainer's / Instructor's Signature: ....   OSD Used? (Yes)/ No

On Site Demonstrator Declaration:

"I certify that the above named employee has received full demonstration of procedures, and has demonstrated an understanding of these procedures."

On Site Demonstrator's Name: GORAN KVATERNIK   (Block Caps)

On Site Demonstrator's Signature: ....   Date: 31.08.19