

# Training Certificate

## Altea FM Ramp

### Application

**Trainees Name:** Simon Lukas Dehning.. **Staff No:** .....

**Dep/Sec:** Turnaround Coordinator

Training Module		Syllabus Reference
1	Getting started FM	LOT Polish Airlines (GHM) DHS Altea FM PPT
2	Flight Applications	
3	How to add contact details and subscribe messages	
4	Publish messages (fuel figures, load changes etc.)	
5	Where to find and print required documents	
6	Different Status of CLC and Acceptance	
7	Loading instruction updates	
8	Final Ramp clearance	

#### Trainee's Declaration:

"I have received full instruction and training. I confirm that I fully understand the training that I have been given"

**Trainee's Signature:** .....

**Date:** 30/08/2022

#### Trainers / Instructors Declaration:

"I certify that the above named employee has received full instruction and training. They have also demonstrated their ability to perform this task accordingly."

**Trainer/Instructors Name:** Jennifer Kleinig .....

**Trainer/Instructor's Signature:** .....

**Date:** 30/08/2022