

DHS**Training Certificate
Worldtracer Desktop Version****Trainees Name:** El Ouariachi Balaout, Maysae**Department:** FRA-FOH **Initial / Recurrent****Training Modules**

Worldtracer Desktop Version

- a) Type of files
 - Delayed Bag AHL / Damaged Bag DPR
 - On Hand Baggage incl. Quick On Hand OHD/QOH / Forward Bags FWD
- b) File creation
 - Delayed Bag AHL / Damaged Bag
 - On Hand Baggage incl. Quick On Hand OHD/QOH / Forward Bags FWD
- c) File Management
 - File Search,
 - Tracing Options
 - update Files
- d) Baggage Repatriation Process
 - Station Inbox CXF
 - Request Bag ROH
 - Forward Bag FOH / FLZ
 - Baggage Delivery Order BDO
 - Suspend File SUS
 - Close File CAH/COH
 - Convert AHL to DPR

1

Trainers / Instructors Declaration:

"I certify that the above named employee has received full instruction and training, has passed the tasks during the lesson and has access to a copy of the procedures in this field of operation.

Trainer/Instructors Name: Norbert Rakooz**Trainer/Instructor's Signature:** **Date:** 16.01.2023