



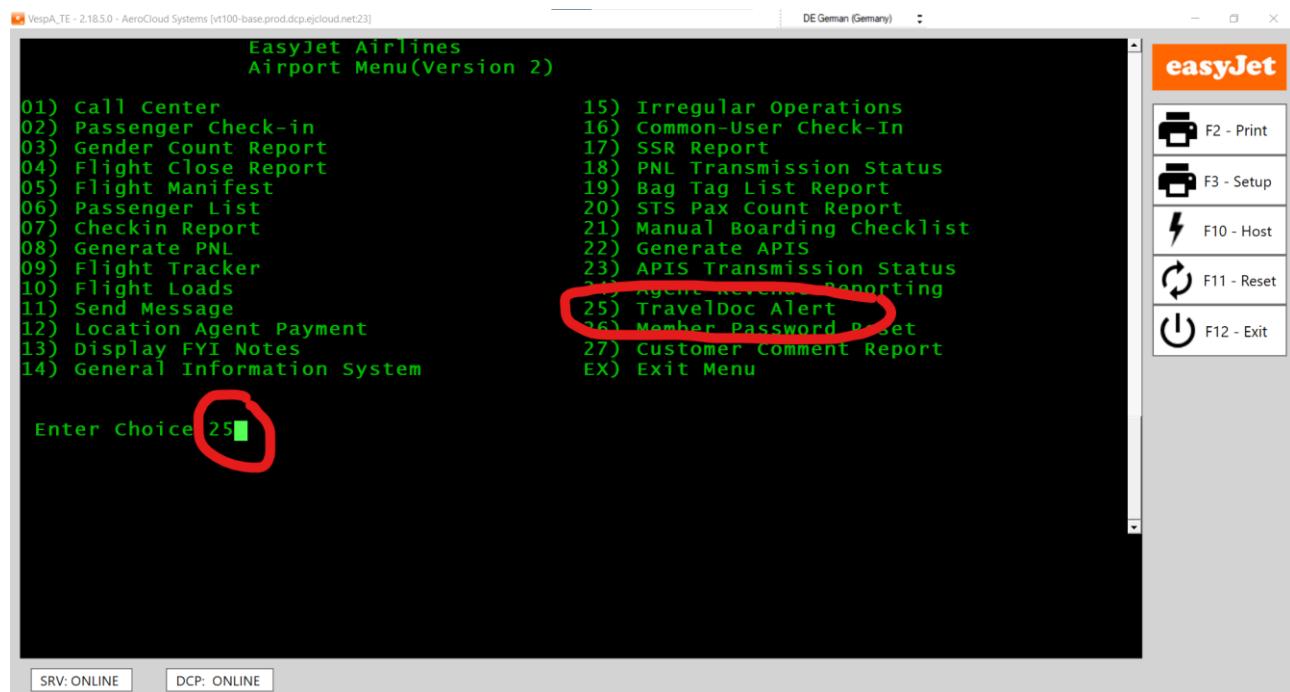
Topic: How To Prepare The Flights In eRes?

Dear All

We will need to prepare all easyJet flights in eRes before the check-in starts. This is actually a very quick process, but since during the day the SVs already have a lot of duties, this task is going to be the responsibility of the night shift.

To help you with it, a step-by-step guide:

Step 1: Check the alerts under menu **25**. Since we do not have any flights to UK, this list probably will always be empty, but still please check it, but any credit card fraud would be listed there as well.

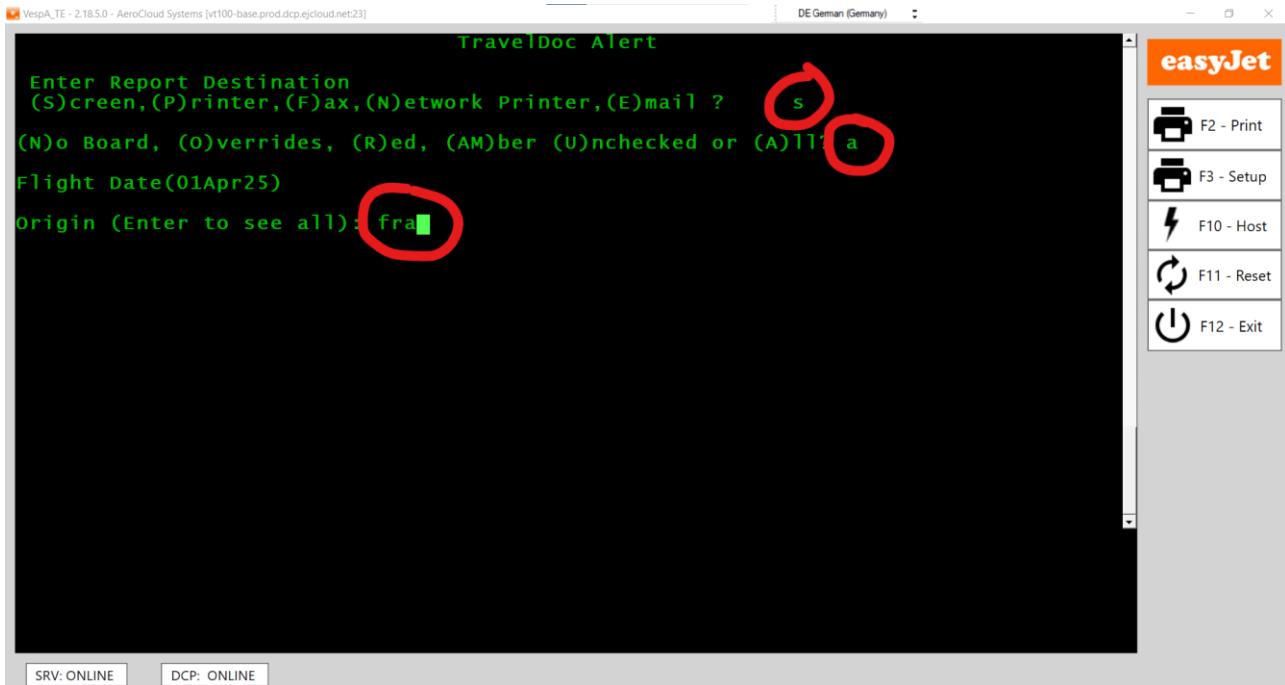




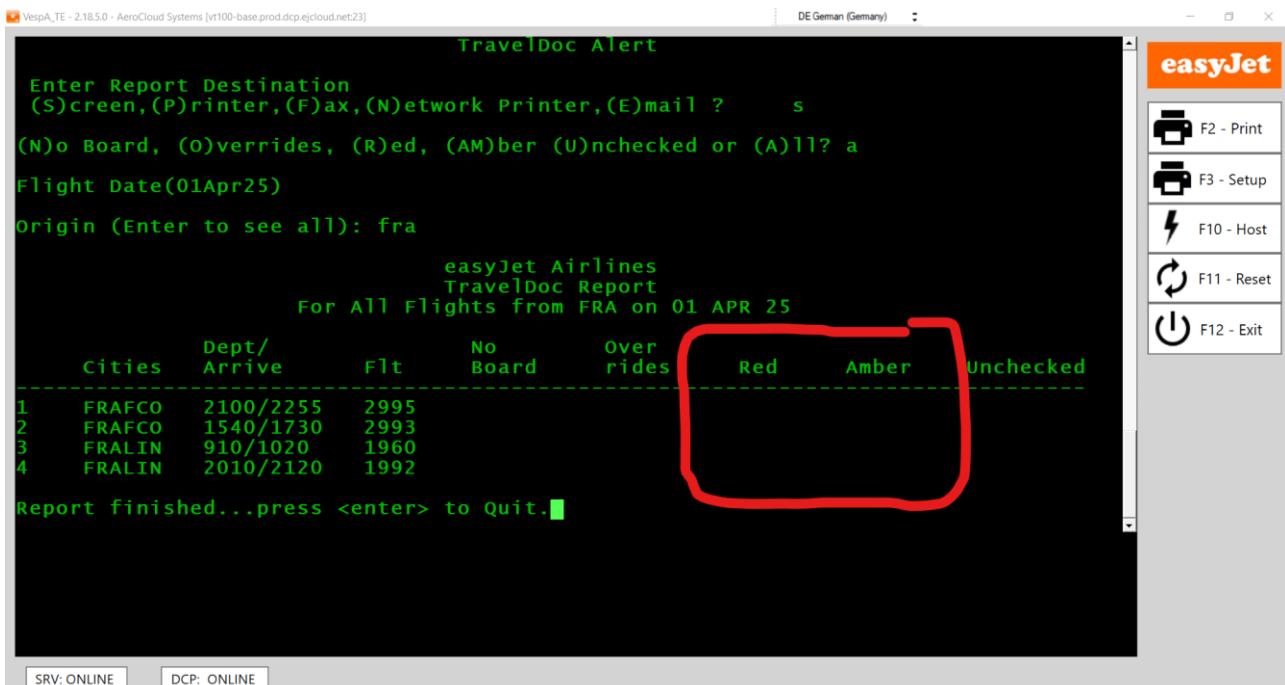
READ AND SIGN

Revision: 0 | Issued: 01.04.2025

Step 2: Please answer the questions.



Step 3: Check if there are any alerts.



Should you have any alerts, typing in the line number of the flights and then entry S, the system will show you the message of the alert.