



Topic: Through Check-in for Separate Bookings

Dear all,

If the guest has two separate bookings and the second flight is within 24 hours; two different PNR's can be merged and through check-in can be completed. Please check the attached document, you can contact to dcsgroup@flypgs.com for your questions.

Please see below attached screenshot.

The only thing is, if the passenger is already checked in for the 2nd flight then you can't merge the flights with T, you need to contact Guestcontrol via WhatsApp and request to offload the passenger for the connecting flight.

If you have any question regarding this topic, feel free to ask Veronika or me.

Regards,

Aquil



READ AND SIGN

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THROUGH CHECK-IN FOR SEPARATE PNR'S

If the guest has two bookings and the second flight is within 24 hours; two different PNR's can be merged and through check-in can be completed.

Note: Please take into account that the connection time between two flights should be at least 90 minutes.

For example; The guest AYŞE TEST has two different tickets: AYT-SAW and SAW-AMS.

"T" button is clicked on the AYT-SAW flight's check-in page and the guest's second reservation is found:

PNR Search

Reserved Passengers Checked-IN Passengers **Standby Passengers

PNR :

Surname : TEST

Search by passport and ID :

Clear **Search**

Flight	**Dep-Arr Info	**Sch Dep Date	**Sch Dep Time	**Sch Arr Time	Seat Control	Check-In Search	**CheckIn Pax Search			
PC2035	AYT-SAW(Istanbul)	11/06/2024	05:15	06:35						
A-320-186 TC-NBE										
No.	C	T	PNR	GROUP CODE	TIM SURNAME / NAME*	SEAT* ITIN*	PRIORITY CODE	Total XBaggage **FF Weight	INTBAG	JUMP AVAIL
Select	<input type="checkbox"/>	All	1	<input type="checkbox"/> T 92XSPB C1	TEST AYŞE/F	17A	AYT-SAW	20		

Continue Check-in ****Voluntary DB** ****Involuntary DB**

The second flight is selected and click "Continue" button:

PNR No: **Search**

DEP	PORT	DEP	DATE	DEP	TIME	ARR	PORT	FIGHT	NOPNR	NO NAME	SURNAME	GENDER	BIRTHDATE
<input checked="" type="radio"/> SAW	11/06/2024	12:40	AMS	1253	92XSPB	AYŞE TEST	F						12/10/1999

Continue