



## Topic: Dangerous Goods Acceptance at CKIN

Dear all,

Please always follow the DG regulations below:

### 1. What are Dangerous Goods (DG)?

- Dangerous Goods (DG) refer to items or substances that pose risks to health, safety, property, or the environment.
- It is critical to follow all safety regulations when handling DG to prevent accidents, injuries, or violations of transportation laws.

### 2. Your Responsibility:

- Every employee must familiarize themselves with the classification and handling requirements of DG.
- You are responsible for ensuring that all DG accepted at CKIN are properly declared, packaged, and labeled according to International Air Transport Association (IATA) Dangerous Goods Regulations (DGR) or relevant regulatory frameworks.
- You must verify that all necessary documentation, including the shipper's declaration, is completed accurately before accepting any DG.
- If unsure or unclear about any DG acceptance procedures, you must consult the supervisor.

### 3. Prohibited Actions:

- Do not accept any DG without verifying that it meets all requirements (packaging, labeling, documentation).
- Do not accept undeclared or improperly declared DG.
- Do not accept DG if the packaging appears damaged, leaking, or tampered with.
- Do not make assumptions or guesses about the classification of goods; always rely on official documentation.

### 4. Compliance and Consequences:

- Failure to follow DG acceptance protocols can result in severe legal, safety and security issues.
- If you are negligent or willfully disregarding DGR protocols, you may face disciplinary actions.

**PLEASE ALWAYS BE AWARE WHAT YOU ARE CHECKING IN AND ALWAYS ASK FOR DG!**

Thank you!

Laura