

Topic: PTS – AZ/LOT

Dear All,

PTS Reports always need to be filled out after all AZ and LO flights, please always fill it out completely. Please include all timestamps.

Important: Please always select “Backsteps used – YES/NO”

YES – when the stairs were provided (also for bridge positions)

NO – no stairs provided/ not able to get into the A/C from the back door.

CHAT	TRC	CKN	ARR	PIC	MVT	LDM	L
CPM	PAL/CAL	PSM	PTM	SOD			
JETWAY/STEPS		J					
JETWAY ON		07:48					
1ST PAX OFF		07:55					
LAST PAX OFF		08:05					
BACK STEPS USED		NO					
CLEANERS ON BOARD		08:05					
CLEANERS OFF		08:15					
FUELLING STARTED		08:05					
FUELLING FINISHED		08:11					
BOARDING START TIME		08:18					
1ST PAX ON-BOARD		08:18					
LAST PAX ON BOARD		08:30					
ACCEPTED PAX		114					
1ST BAG LOADED		08:20					
LAST BAG LOADED		08:45					
LOADSHEET ONBOARD		08:48					
ALL DOORS CLOSED		08:50					
JETWAY/STEPS OFF		08:50					
FINAL WALK AROUND		08:50					

Thank you!

Laura