



## READ AND SIGN

Revision: 0 | Issue: 05.07.2024

### Topic: Incident 04JUL24 Gate PC1044

Good afternoon dear team,

I would like to remind again everyone, please always board the passengers one by one. One passport, one boarding pass, check doc and let the passenger go. Also make a clear announcement please prepare your passports and boarding passes sperate.

If there is a big family. Every passport and boarding pass must be check one by one!

Regarding the incident what happened yesterday. There was a big family, I was focused on there Visas and boarded them all. My mistake! So, it is a general standard rule, always board the passenger each.

Please always be sure it is a big security issue if the passenger went through until the aircraft without a boarding pass. If there is something like security issue, then we need to report this immediately to the airport. What happened to the gate is a NO GO and how the passenger came throught. This is the email address. [safety@ham.airport](mailto:safety@ham.airport) it was also shared from Dominika as a R&S.

Thank you!

Regards,

Aquil