



Topic: Reminder in General

Dear all,

for me is the most important thing to be always professional, therefore please make sure:

- Lining before the Check in or Gates begins must be perfect.
 - o For Pegasus always Bag drop line, always the bigger option please. Logo which you need to always select in FIDS, and rest normal Check In desks.
 - o For BT, always 1 counter straight line Business and rest Economy. For the gate BT, always put the information for Group Boarding in FIDS.
 - o For H4, always 1 lining for everyone.
- Don't use any air pods during the Check in and gates. In your breaks you can do whatever you want. Please!
- Always ask for DGR!
- After Check in please close all counters and the cupboards behind the counters. Very important.

Thank you!

Regards,

Aquil