



Jobcard - FOH

V1_05.04.2026



General

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| A/C Type | A320/A321/A330 |
| Manuals | AVBIS |
| GOM | |

CONTACTS

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| WhatsApp Group via Backoffice phone | Utkir Alimov - +49 1706965103 (Rep) |
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Suppliers

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| Ramp | Swissport - Swissport Bus |
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Check-in Times

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| Narrow Body | >100 PAX: STD -150 until STD -60 (2 counters) <100 PAX: STD -150 until STD -60 (3 counters) |
| Wide Body (A330) | STD -180 until STD -60 (4 counters) |

DOC CHECK

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| IPOINT TIMATIC | Always use travel doc check in iPort |
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FIDS

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| 1. COUNTER | C6 BANNER + FREITEXT BLACK "PRIORITY C6 123 TASHKENT" |
| 2. (3.) COUNTER | C6 BANNER + FREITEXT BLACK "C6 123 TASHKENT" |

PAYMENTS

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| XBAG | 100 € |
| HEAVY (MORE THAN BOOKED WEIGHT UP TO 32KG ONE PIECE ONLY) | 50 € |
| SEATS 1ABCDEF AND EMERGENCY ROWS | 55 € |
| HBAG >8KG (MUST BE CHECKED IN) | 10 € |

ALL PAYMENTS TO BE TAKEN WITH POS MACHINE OR CASH, DHS RECEIPT AND BP FOR SV

BAGGAGE ALLOWANCE

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| Cabin Bags: | 1x personal item (8kg) + 1x cabin bag (8kg) |
| Check-in Bag: | Shown in DCS. |

SEATS 1ABCDEF AND EMERGENCY ROWS

You can only seat people there when they pay. Otherwise these seats will stay open.

SPECIALS

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| UMNR | Children between 5-16 years old. Additional fee required. 16-18 years olds, optional UMNR service. Max 4 UMNR per flight. |
| SVAN | Allowed on board. |
| WCH/UMNR/PETC | Passenger should be seated in the front rows. |
| PREGNANCY | Medical check in english, russian or Uzbek needed. Issued not more than two weeks before the flight. Fit to fly. From 33 week not allowed to fly. |

COMAIL AND CREW BAGS

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| How to add Comail bags: Check in mask, special tag, comail, weight of the comail, issue tag. !!Comail will be included in the PW summary bag count. | How to add Crew bags: Check in mask, special tag, crew bags, pieces of crew bags. !!Crew bags will not be included in the PW summary. |
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TRC must be informed how many pieces of comail/ crew bags were accepted.

CONNECTING FLIGHTS

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| CONNECTIONS WITH C6 ON ONE BOOKING (EXCLUDED UGC AND SKD) | <p>You must ask all passengers about their final destination. If they have a connecting flight with C6 on the same booking and its in the system you can check in the bags and passenger until final destination.</p> <p>If the passenger has a connection to UGC or SKD not shown in the DCS, you can only check him in until TAS.</p> <p>If the passenger has a connection to any other destination, on the same PNR, with C6, you must add the second leg into the DCS. The bag will be checked through. They will only need to collect the BP in TAS</p> |
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Times

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| Gate Opening Time | STD -60 - REGISTER THE FLIGHT WITH ICAO CODE: MFX AT THE GATE |
| Gate Closing Time | STD -20 - PLEASE INFORM TRC ASAP ABOUT RED BAGS |

L&F

DHS L&F - Call for Cabin Found

FLIGHT REPORT

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| FLIGHT REPORT | COMMENTS IN AVBIS AS USUAL |
| LIST PRINTING | MANIFEST; SPECIAL MEAL LIST AND SSR LIST TO CREW |
| TRC | PW SUMMARY AT CHECK-IN CLOSURE PW SUMMARY AT GATE CLOSURE |