



READ AND SIGN

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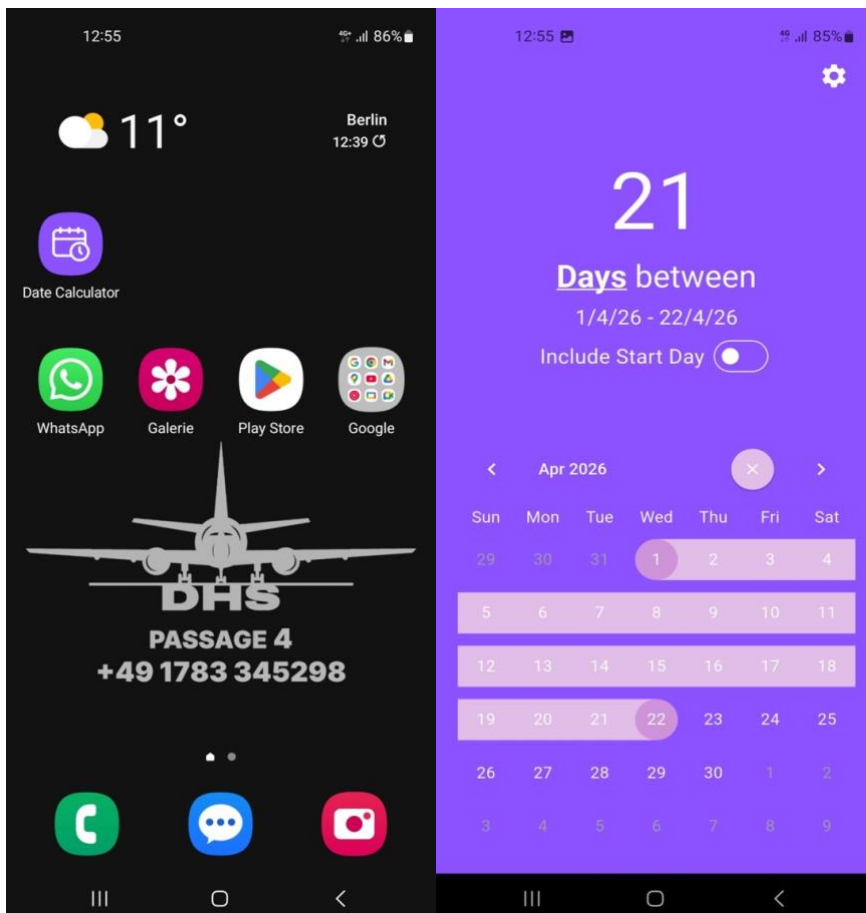
Calculation of Passport Validity

Dear team,

Whenever you need to calculate passport validity (for example, to check how many days are left), always use a digital date calculator. Do not rely only on manual counting, as it is easy to make mistakes due to human factors.

It is very important that the number of days is calculated correctly. Even one day difference can be critical and may result in accepting a passenger whose document does not meet the entry requirements.

There are many date calculator apps available. You can download and use any app on your personal phone, or use the apps already installed on our airline specific phones. For example, on Pegasus phones, the following date calculator is installed and can be used:



Important:

- Do **not include the arrival date** in the calculation
- If the result is **very close to the minimum requirement (e.g. only 1 day more)**, always **reconfirm with the visa team or a supervisor before accepting the passenger**

Thank you for your attention!

Kind regards,

Sergo Eliava