

# DHS NEWSPAPER



## WEEKLY 12

### DOCUMENT VERIFICATION:

Please do not make assumptions when it comes to documents verification and entry regulations. Make sure you input correct information in DCS. If you are not sure, please contact the Airlines visa support team or supervisor on shift.

Click the VISA button only if passenger holds visa for the final destination.

### KEEP THE BREAKROOM CLEAN:

Everyone wants to have a coffee break, lunch or just relax for couple of minutes in a clean space.

A clean break room is everyone's responsibility.

### SAFETY FIRST:

For everyone's safety, all passengers must be properly checked and boarded at the gate. Failure to do so will result in danger to the safety of the passengers on board.

## STATION: FRA

### CHECKING IN BAG/BOX WITH A DANGEROUS GOOD STICKER:

When a passenger approaches the check-in counter with a bag or box with one of the DG signs sticker you are required to confirm with the passenger what exactly the bag contains. If the dangerous goods are removed from the bag, make sure you remove the sticker, if that is not possible make sure to cover the sticker and mark it clearly that the bag does not contain any DG anymore.

### SAFETY:

Staff Member Report - FRA



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SAY SOMETHING!**