



Topic: Oman Air Printer Preparation

Before opening the check-in counters, it is very important that the printers are prepared and tested before the check-in opens. This will help to avoid technical issues resulting in a slow start to the check-in process.

Step 1: Log in using your supervisor login and select “Duty Code” 7. Note: Duty Code 7 should only be used with Oman Air staff permission. Use Duty Code 5 for normal check-in.

Sign In

Sign In

Employee Number: * 90469

Password: * [masked]

Airline Code / Suffix: WY

Duty Code: 7

Designate Printers

OK Cancel

Step 2: Designate the bag tag and boarding pass printers.

Sabre
RES-FRA-7

F1 Flights F2 Check-in F3 Boarding F4 Operations F5 Seats F6 Reservations F7 Pricing F8 Ticketing F9 DW

S/*
FRA. FRA75FG. .A. .WY WY FRA KK 2349971
NO MESSAGE. .13JAN
SI7
FRA. FRA75FG

Printer Functions

Select Option: *

Designate Printer(s)

Hardcopy Printer Address

Ticket Printer Address

Bag Tag Printer Address 248FEO

Boarding Pass Printer Address 248FDC

OK Cancel

13-05-26 2:52 PM

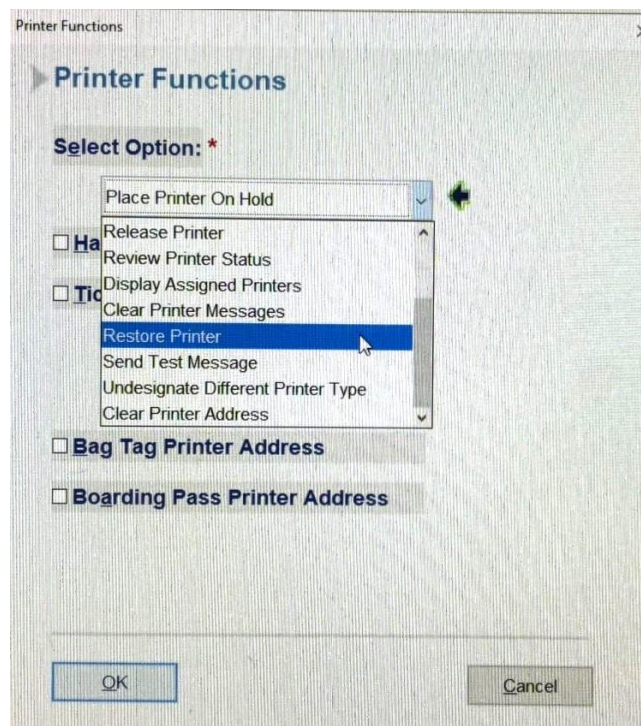


Step 3: Press Ctrl+P to bring up the Printer Function window again. Select “Place Printer on Hold” from the dropdown menu. Select both bag tag and boarding pass printers and press OK.

Step 4: Press Ctrl+P. Select “Clear Printer Messages” from the dropdown menu. Select both bag tag and boarding pass printers and press OK.

Step 5: Press Ctrl+P. Select “Release Printer.” Select both bag tag and boarding pass printers and press OK.

Step 6: Press Ctrl+P. Select “Restore Printer.” Select both bag tag and boarding pass printers and press OK.



(Optional) Step 7: Press Ctrl+P. Select “Send Test Message.” Select both bag tag and boarding pass printers and press OK.

If the above steps are successful a test bag tag and boarding pass will be printed. Sign out, but do not close the system so the check-in agent can login.

Troubleshooting: If the test prints are unsuccessful, completely close the system and start again.