



## **READ AND SIGN**

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### **Topic: Pegasus Airlines pre-flight edit**

Dear all,

Unfortunately, we are unable to pre allocate seats for families in advance for Pegasus flights, but we have approval to do some editing:

- On full/overbooked flight we should block 2 rows for families without confirmed seats who come to the check-in at the end. This will help speed up the check-in and boarding process.
- In case of overbooking we should look for single bookings or couples without kids (depending on the number of overbooking) and place them on SBY in advance. This will reduce leaving families behind or flying with empty seats.
- Especially on AYT flight, which are mostly operated by wetlease airlines, the Emergency Exit rows stay empty until there are no seats available if not prebooked. If there is a case of such flight with many kids/infants, Emergency Exit seats can be filled out by the first suitable passengers present at check-in counters. Only email needs to be sent to GCC, so they are informed that we must change it due to many children on the flight. This way seat changes will not be charged. This will reduce kids without seats and additional stress at gates.

Thank you!  
Elena