



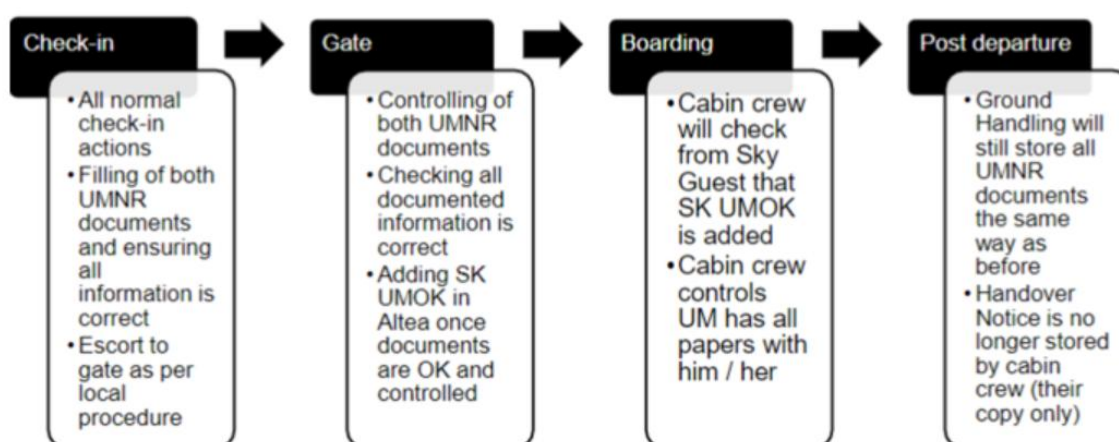
READ AND SIGN

Revision: 0 | Issued: 31.07.2025

Topic: Finnair UMNR process

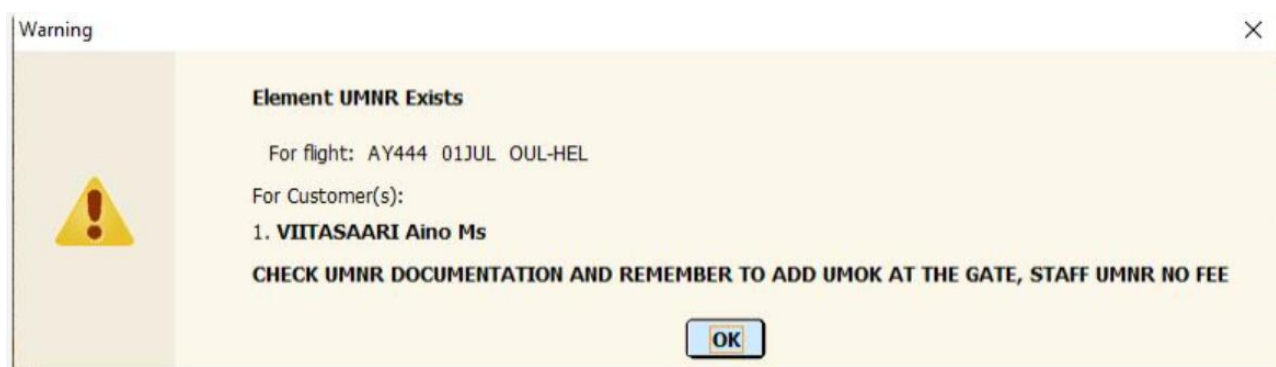


UMNR process



General

- An unaccompanied minor (UMNR) is a child above 5 but below 12 years of age not being accompanied by an adult.
- For travel to/from U.S. the age limit is above 5 but below 15 years of age.
- The number of unaccompanied minors per flight is limited to six (6) because of safety reasons. The number of UM can be exceeded only by the decision of the Commander.
- ID / Staff UMNR must have a bookable ticket.
- Passengers with UMNR item cannot be seated on exit rows.



Above pop up in Altéa reminds the agent of needed steps during check-in flow



READ AND SIGN

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Departure gate procedure

1. UM Handover form must be always filled and signed by ground staff (gate agent) and cabin crew. If the flight has two destinations (i.e. XXX-HEL-IVL), two separate UM Handover forms must be filled, one for each destination.
2. The UMNMR must not be unsupervised until handed over to the cabin crew.
3. **Check UM's documents carefully and add SK UMOK service to their reservation. Add Service -> UMOK.**
4. Cabin crew takes only the arrival station copy of the handover and the gate agent the two other slips.
5. The adult seeing off is not entitled to leave the airport before the actual take off of the flight. This should always be communicated to the person seeing off the UMNMR.

Finnair UMNMR documents

FINNAIR

Handling Advice - Unaccompanied Minor

NAME OF MINOR / LAPSEN NIMI
Child's name / Sukunimi

Given name and nickname / Etunimi ja lempinimi

Age / Ikä

Sex / Sukupuoli
☐ Male / Poika
☐ Female / Tyttö

OUTWARD FLIGHT / MENOLENTO
Flight number / Lento numero
Flight date / Lento päivät
From / Mihin
To / Mihin

RETURN FLIGHT / PALUULENTO
Flight number / Lento numero
Flight date / Lento päivät
From / Mihin
To / Mihin

PERSON SEEING OFF ON DEPARTURE / SAATTAJA
Phone / Mobile
Address / Osoite

PERSON SEEING OFF ON DEPARTURE / SAATTAJA
Phone / Mobile
Address / Osoite

PERSON MEETING ON ARRIVAL / VASTAANOTTAJA
Phone / Mobile
Address / Osoite

PERSON MEETING ON ARRIVAL / VASTAANOTTAJA
Phone / Mobile
Address / Osoite

Extra information and dietary requirements / Lisätietoja ja ruokavaroitukset

Extra information and dietary requirements / Lisätietoja ja ruokavaroitukset

Staff use only
☐ Identity verified at arrival station - GPE No. *
I have read and accepted the declaration above / Olen lukenut ja hyväksynyt yllä olevan ilmoituksen
Signature by parent/guardian / Huoltajan/huoltajan allekirjoitus

Staff use only
☐ Identity verified at arrival station - GPE No. *
I have read and accepted the declaration above / Olen lukenut ja hyväksynyt yllä olevan ilmoituksen
Signature by parent/guardian / Huoltajan/huoltajan allekirjoitus

FINNAIR

UNACCOMPANIED MINOR (UM) HANDOVER

NAME	AGE	SEAT

HANDOVER INFORMATION
FLIGHT/DATE/DESTINATION
/ /

DEPARTURE GATE PERSONNEL

Name in block letters and signature
FLIGHT PURSER/CHIEF OF CABIN

Name in block letters and signature
ARRIVAL GROUND PERSONNEL

Name in block letters and signature

Departure station copy