



**READ AND SIGN**  
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## Topic: Airport Check-In Fee On HiSky When Passenger Has A Boarding Pass

Dear All

On HiSky unfortunately it happens from time to time, that a passenger checks in online, but the data is not properly submitted to iPort resulting in the passenger not being checked in in the DCS.

If a passenger is able to show you their online boarding pass, but they are not checked in in iPort, please cancel this payment, and as the reason for cancellation, please write: "passenger showed online boarding pass with security number XY". The security or sequence number will be visible on the online boarding pass.

Thank you!

Norbert