



Weekly Update

Dear all,

A few important points:

SMARTGO:

We are almost done training everyone for SmartGo. As soon as you have received your SmartGo sign in, please set up your password and start using it!

The rest will be trained the next days.

As soon as someone, who already got a sign in and is trained will refuse to use it, it will bring official consequences with.

Start using SmartGo!

EOBT Update EasyJet:

Whenever sending an email to easyJet ATC, please always CC Alex.

Pegasus and AZ:

When conducting the briefing with the Loadmaster, it is mandatory now, to write your duty phone number on the LIR. It will help you communicate to the LM in case you are stuck upstairs.

In case you are facing a delay from Swissport, immediately call OCC and inform them. They will send support.

Communication with Loadmaster:

In case a Loadmaster tells you that X amount of Cargo or Bags will not fit into the A/C according to the LIR. Believe them, talk to them and conduct with Backoffice how the LIR can be changed. This should be done before the loading started.

Thank you
Laura