



## **Topic: Pegasus - Cash Handling (LOP FRA\_04)**

Dear all,

a new LOP for Pegasus Cash Handling was published – here is what you need to know.

### **Step 1: GRAB YOUR BAG**

- Go to the supervisor office before your Pegasus duty.
- Pick up your numbered money bag.
- Count the money – make sure you got 15–25€ inside.
- Sign the list.

### **Step 2: USE IT**

- Only use your bag. No mix-ups.
- Need smaller change? Swap with a colleague – but keep the same total.
- Store everything in the bag: cash, receipts, boarding passes, sales sheet.

### **Step 3: RETURN IT**

- Done with Pegasus flights? Bring your bag back to the office.
- Count the cash together with the supervisor.
- Both sign the list again.

### **IF SOMETHING GOES WRONG**

- Bag missing? Money not matching? Tell your supervisor immediately.
- You will need to write a short statement.

### **IN SHORT**

- You = Responsible for your bag
- No bag = No sales
- Be smart, sign smart, return smart