



READ AND SIGN

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Topic: Open Seats Report On easyJet

Dear All

On all easyJet flights it is very important for the cabin crew, that they receive the 'Open seats' report before the boarding starts.

Once you arrive at the gate, as one of the first steps, please print the 'Open seats' report (below a screenshot where you can find it) from iPort and give/send it to the crew, but beforehand please send a picture of it, so the TRC can already brief the crew before they receive the paper.

On bridge positions please bring it down yourselves before the first passenger boards (don't wait for the TRC, they can be busy on the ramp); while on remote positions please send this list with the first bus.

Thank you for your cooperation!

Norbert

The screenshot shows the iPort software interface for an easyJet flight (EJU 1960) from FRA-LIN on 07 JUN. The interface includes a seatmap on the left, flight details at the top, and a list of passengers in the center. A red circle highlights the 'iLists' tab, and another red circle highlights the 'Open seats' button in the 'Other lists' dropdown menu. The seatmap shows rows 1 through 10, with some seats marked as open.