



Reminder about TUI EMAs and special Load:

Hello all,

A reminder about TUI EMAs again:

BACKOFFICE:

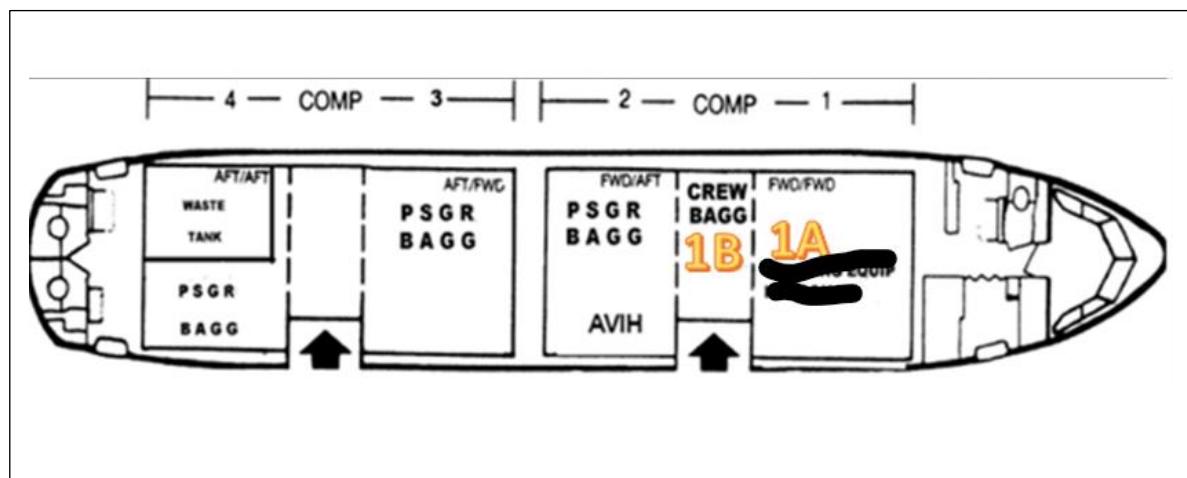
- Always check the SSRs and if there are any specials booked. Wheelchairs must be included in the LIRF.
- Check AvBIS for weight and size. Include in LIRF and LDS.
- If you have the preinfo about a special Wheelchair (especially with Batteries!!!) make sure to double check:
 - o Is the special wheelchair loaded?
 - o Where is the wheelchair loaded?
 - o Is the EMA Tag attached and one copy provided to the PIC and one for the flight file?
 - o Is the wheelchair lashed and secured

Ram Agent:

- Always confirm with the gate the preinfo
- Crosscheck your LIRF and brief LM about additional lashing material requirements
- Is the EMA lashed and secured?
- Is the batterie where it is supposed to be?
- Is the EMA Tag filled out completely, signed by LM and one copy handed to PIC and one in the flight file?
- Is the EMA clearly on the LDS/LDM?

All special loads need to be loaded separately and identified on the LDS/LDM.

In case you have an AVIH and Crew bags, never load the AVIH and Crew bags together in CPT 1!
Load the crew bags separated in CPT 1B and highlight on LDM/LDS.



Thank you!

Laura