



Read and Sign

Manual Bagtags | Issued: 03.06.2025

How to add manual Bagtags on TUI:

Hello all,

It happens quite often that a bagtag needs to be deleted on TUI flights and a new bagtag is added, but actually the wrong bagtag is deleted and the bag won't arrive on position on time.

How to readd the bagtag:

Steps:

1. Change the Bag Tag setting to **MANUAL**
2. Add the old Bagtag number, but **replace the first 0 with a 1**.
Add the weight.
> Add bagtag
3. Finalize "save changes"

Good to know:

Sometimes you have transfer passenger or STBY passenger with bags already accepted by another airline. These passengers will show you their little bag receipt with the bagtag number on it.

To add these bags to their booking, you do simply the same thing.

- Change to manual bagtag
- Add Bagtag number from different airline
- Add weight
- Add bag
- Finalize – save changes

Bag will be green in the system and brought to position. 😊

Thank you!

Laura