



Handling File



TRC

OPS

DATE

POSITION

Flight Information

Issued: 14.06.2024 Version: 03

Flight Number	/
Aircraft Type	
Registration	
ORIGIN/DESTINATION	/
STA/STD	/
ATA/ATD	/
Door closed	
ABN/ETA	/

Delaycode 1	:
Delaycode 2	:
Delaycode 3	:
Delaycode 4	:
SI	
TSAT	CTOT
DO	DC

Deboarding	from	/	PRM
Boarding	to:	from	/to
1. Bus	2. Bus		3. Bus
Offloading	from	/ to	
Onloading	to	/ from	
Cleaning	from	/ to	
Fueling	arrived:	from:	/to

PAX	
Final PAX	
BAGS	
SPECIALS	
FOD check:	TRC on POS:
2nd Pax Door used	YES
	NO
Final LDS in Cockpit:	

Fuel Message

Total Fuel	CREW	/
Trip Fuel	Water	%
Taxi Fuel	EET	

Station File
I/B Loadsheets
O/B Loadsheets
Tech Log
Loading Instruction
Balance Chart (if manual)
A complete copy of the OP Flight Plan
Summary Fuel Page
Walk-Around Checks Form
The ATL (ITA) and (ACL) YELLOW Pages
Cargo Manifest
NOTOC (if applicable)
Messages (LDM, CPM) - AvBIS

REMARKS



Flight File prepared by (name and signature)

Flight File Check

Flight File checked by (name and signature)

Date of Flight File Check