eLoadsheet – version 8.1	Notice: GOIN24-061
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To:	All stations
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Applicability:	**TUI Airways (TOM-BY) / TUI fly Belgium (JAF-TB) / TUI fly Netherlands (TFL-OR) / TUIfly Germany (TUI-X3)**
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Dear partner,

To all eLoadsheet users

On Monday December 2nd at 13:00CET eLoadsheet will be updated to version 8.1.

eLoadsheet will be down for approximately 2 minutes and at 13:03 if you hold shift and press F5, this will refresh the page and you should be able to continue. If you experience any issues try logging off and back in.

eLoadsheet version 8.1 will bring a number of enhancements, which are detailed below. The following training documents have been updated on the TAGO Portal to reflect the enhancements:

- Documents – 08. TUI OneDCS Training – eLoadsheet – User Manual – 2.7.1 Using the transit page;
- Documents – 08. TUI OneDCS Training – eLoadsheet – User Manual – 2.8.2 Switching to Zone Based Trim;
- Documents – 08. TUI OneDCS Training – eLoadsheet – User Manual – 2.30 Weight Adjustments;
- Documents – 08. TUI OneDCS Training – eLoadsheet – Flight Portal – M3 Flight Portal User Guide.

Transit Pax panel

The updated Transit Pax Panel allows the Load Controller to change the distribution of the **transit passengers** across the cabin zones. The auto load function in step 1 will still distribute the transit passengers to the cabin zones, but this new feature allows the Load Controller to make the necessary changes so the seating of the transit passengers across the cabin zones matches the actual seating of the transit passengers in the aircraft.

Manual bag weights

When required, eLoadsheet offers the possibility for the Load Controller to add non-standard passenger- and baggage weights via the Advanced menu. With the introduction of version 8.1, eLoadsheet can now process manually entered baggage weights with decimals.

Flight Portal

For stations utilizing the Flight Portal, eLoadsheet version 8.1 will bring significant visual changes. The chat box has been extended vertically, the comment box has been repositioned below the chat box and the Flight Documents have moved to the right hand side for better user experience.

Feel free to reach out via gopsprojects@tuifly.com in case of any questions on the above.

Kind regards,

TUI Airline Ground Operations