



TUI Airline Ground Operations

Instruction Notice

TUI Airline - New System Trial E-Loadsheets TUI OFF

Notice: GOIN24-025
Page 1 of 2

To: All stations
From: Farhan Narwaz, Ground Handling & Training Specialist
Approved by: Jan Timmermans, Head of Network Operations
Nial Mclean, Head of Station Operations
Kay Bartels, Deputy Nominated Person Ground Operations TUI

Applicability: TUIfly Germany (TUI-X3)

Date of Publication: 09 JUL 2024

Validity Period: 10 JUL 2024 – Until further notice

Dear partner,

Notice: New System Trial E-Loadsheets TUI OFF

A trial will take place to improve the process of adding fuel figures to e-Loadsheets. TUI Flight Crew will send fuel figures directly into e-Loadsheets. The load controller will not need to enter the fuel figures manually. The trial will only apply to X3.

Trial Details:

- The trial will begin on **July 10, 2024**.
- During the trial fuel figures of the trip info will be automatically sent to the load controller.
- **Caution:** Only the fuel figures will be transmitted, the DOW/DOI still have to be transmitted manually at that stage.
- Load controllers will still need to create the flight as usual to continue their work.

Fuel Page Filling:

- When fuel figures are received all relevant fields on the fuel page of the flight will be automatically filled.
- This can also be seen on the Open Flights page (as shown in **Fig. 1**).
- This will indicate to the load controller that the crew has sent the fuel figures.

Monitoring Fuel Messages:

- Load controllers can check the status of fuel messages by clicking on the world icon button within the flight (as shown in **Fig. 2**).
- Load controllers will need to refresh the flight to ensure fuel figures are uploaded into the system.

Reporting:

- Safety critical feedback shall be reported via IQSMS.

Open flights

The list below is the available open flights for the selected period of time.

Dep. station 7/4/2024 01 23 Blocked Bays

#	Date	Time	Flight number	From	Destination(s)	Type Id	Version	Tailnumber	TF	TOF	Flight status	Owner	Action
Clear			X32128										
	7/4/2024	03:30	X32128	FRA	PMI	X3_737-8	MAX	DAMAB	3846	6100			Create Cancel

Fig.1



TUI Airline Ground Operations

Instruction Notice

TUI Airline - New System Trial E-Loadsheet TUI OFF

Notice: GOIN24-025
Page 2 of 2

		Refresh Flight	Audit Messages	Advanced	▼
Acknowledge	Close				
Description		Date			
Fuel information received - Ramp fuel: 6287 - Take off fuel: 6100 - Trip fuel: 3846 - Taxi fuel: 18		7/4/2024 9:22:42 AM			
Check-in closed (175/175)		7/4/2024 3:20:10 AM			
Check-in in progress (175/175)		7/4/2024 3:10:23 AM			
Check-in in progress (179/178)		7/4/2024 2:50:23 AM			
Check-in in progress (179/178)		7/4/2024 2:30:18 AM			
Check-in in progress (179/176)		7/4/2024 2:10:10 AM			
Check-in in progress (179/169)		7/4/2024 1:50:28 AM			
Check-in in progress (179/160)		7/4/2024 1:30:24 AM			
Flight schedule received - Flight created		7/1/2024 12:56:16 AM			

Fig.2.

If you have any further questions, please do not hesitate to contact us.

Kind regards,

TUI Airline Ground Operations