



# TUI Airline Ground Operations

## Instruction Notice

Clarified and updated boarding procedure CPH section 10.4.1. & 10.4.2.

Notice: GOIN24-006

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To: All stations  
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**Applicability:** TUIfly Germany (TUI-X3)

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Dear partner,

Via this Instruction Notice we want to inform you of an update of our CPH section 10.4.1. and 10.4.2. This notice will clarify and align the procedure when boarding passengers at an Airbridge. Notice the textual changes of boarding announcements linked to this change.

**Applicable aircraft types: Boeing 737-800 NG and Boeing 737-MAX-8.**

In section 10.4.1 is described what boarding sequence is to be followed when boarding.

**Old procedure:**

When parked at a Jet bridge, Random boarding is applied.

**New procedure:**

When parked at a Jet bridge, boarding by seat rows is applied.

The table currently in section 10.4.2. will be updated to reflect the table below:

The order of boarding as described in the CPH remains unchanged.

1. Preboarding of passengers requiring assistance
2. Passengers traveling with children under 5 years of age
3. All remaining passengers boarding via seat rows.

<b>Boarding sequence</b>	<b>Airbridge</b>	<b>REMOTE - Please inform passengers...</b>
Boeing 737-800 NG Boeing 737 MAX-8	1st	Rows 20 to 32
	2nd	Rows 11 to 32
	3rd	Remaining

**The third boarding announcement to be used:** We now invite passengers seated between rows xxxx and xxxx to come forward now for boarding.

(Please refer to boarding sequence table)

The above table terminology will be updated in the CPH to reflect the applicable aircraft types as mentioned above with the next revision.

This Instruction Notice takes validity over the CPH until the next revision is done and updated.

Kind regards,

TUI Airline Ground Operations