

WALK AROUND INSPECTION FORM

„Conduct an arrival and departure walk around to inspect for damage on the following parts of the aircraft” – GHM 4.4.2

Version: 7

Valid from: NOVEMBER 2020

Airport

Registration

ARRIVAL		Date:	Flight Number:					
Checked area	Use X to mark answer	NO	YES	Additional information				
Visible tire damage		NO	YES					
Visible damage around passengers doors		NO	YES					
Visible damage around cargo doors		NO	YES					
Visible damage on fuselage		NO	YES					
Visible damage on engines or engine cowls		NO	YES					
Visible leaks (fuel, oil, hydraulic, water etc.)		NO	YES					
Cargo compartment nets are missing		NO	YES					
Visible cargo compartment damage		NO	YES					
All cargo compartment are empty when unloaded		NO	YES					
All ULDs checked and serviceable		NO	YES					
Responsible agent signature								
Inspection performed on arrival by handling agent (name and signature) <input type="text"/>								
Pilot in command hereby declares the walk around inspection has been performed by Agent upon arrival of the flight in subject and:								
damage has been detected <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>NO</td> <td>YES</td> </tr> </table>						NO	YES	
NO	YES							
If YES, reported to me before GSE (Ground Support Equipment) positioning <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>N/A</td> <td>NO</td> <td>YES</td> </tr> </table>						N/A	NO	YES
N/A	NO	YES						
Crew may refuse to sign If walkaround was NOT performed correctly!								
Pilot in command - signature and company ID no. <input type="text"/>								

DEPARTURE		Date:	Flight Number:		
Checked area	Use X to mark answer	NO	YES	Additional information	
Passenger doors are closed and secured		NO	YES		
Cargo doors are closed and secured		NO	YES		
Service panels are closed and secured		NO	YES		
Visible damage on the fuselage, door areas		NO	YES		
Visible leaks (fuel, oil, hydraulic, water, etc.)		NO	YES		
All ULDs checked and serviceable		NO	YES		
Responsible agent signature					
Inspection performed before departure by handling agent (name and signature) <input type="text"/>					
Report result of performed inspection to Pilot via headphones on departure: "No damage found"					

If there is no damage this form has to be collect and stored with flight documentation

If any damage is found, report it immediately to supervisor/Pilot in Command/Station Manager/LOT OCC (copy of this form with pictures shall be sent to ground.safety@lot.pl, ops.dm@lot.pl), and do not approach the aircraft with any GSE in the area where the damage has been found without Captain's authorization.

