

TO: Load Controllers
FROM: Ground Operations Bureau
ISSUE DATE: 20.12.2024
REG: 24/ONPS/2024
REVISION: 2.0
SUBJECT: New DG/SL codes for battery powered wheelchairs in LOT Altea FM

Revision list:

Rev. No.	Effectivity	Reason
1.0	20.11.2024	New document
2.0	20.12.2024	Point 2. and point 7. - added Point 3. - ERG code 12F changed to 12Z Example of NOTOC changed

Risk acceptance:

CURRENT RISK INDEX <u>before</u> <u>change</u>		PROJECTED RISK INDEX <u>after</u> <u>change</u>		ACCEPTANCE AUTHORITY (includes acceptance of Risk)	
CRITICAL		CRITICAL		Name	Sebastian Jadczak
SERIOUS		SERIOUS		Position	Ground Operation Nominated Person
MODERATE	X	MODERATE		Signature	e-mail approval
LOW		LOW	X	Date	20.12.2024

Approval notice:

Prepared by:	Name	Function	Date
	Dominik Sobieraj	DCS Weight&Balance Expert	20.12.2024
Checked by:	Bernadetta Podskrobko-Bochenek	Ground Ops Safety and Procedures Manager	20.12.2024

Dear Load Controllers,

Please be informed that:

1. In case of flights for which loadsheet is generated in Altea DCS FM two new DG/SL codes for battery powered wheelchairs have been introduced:
 - a. **WCL – wheelchairs with lithium-ion batteries**
 - b. **WCN – wheelchairs with non-lithium ion batteries**
2. Above mentioned codes are related to following SSRs in passenger reservations:
 - a. **WCL – SSR WCLB**
 - b. **WCN – SSR WCBD or WCBW**

For both new DG/SL entering ERG code is **mandatory** – otherwise Altea DCS FM will block issuing the loadsheet:

Dangerous Goods/Special Load																	
Comm	Wgt	DG/SL IMP Code	Airwaybill No.	Proper Shipping Name/ Description	Class Div	UN/ID No	Subrisks	No. of Pkgs	Quantity or Transport Index	RRR Cat	Pkg Group	CAO	ERG Code	Height	Temp	Vent	Supplementary Information
C	40	WCL						0									

3. For the above mentioned DG/SL codes following ERG **must be used**:
 - a. **WCL – ERG code 12Z**
 - b. **WCN – ERG code 8L**

Dangerous Goods/Special Load																		
Comm	Wgt	DG/SL IMP Code	Airwaybill No.	Proper Shipping Name/ Description	Class Div	UN/ID No	Subrisks	No. of Pkgs	Quantity or Transport Index	RRR Cat	Pkg Group	CAO	ERG Code	Height	Temp	Vent	Supplementary Information	Inc. C1
BY	10	WCL						1	1 1				12Z					<input checked="" type="checkbox"/>

Dangerous Goods/Special Load																	
Comm	Wgt	DG/SL IMP Code	Airwaybill No.	Proper Shipping Name/ Description	Class Div	UN/ID No	Subrisks	No. of Pkgs	Quantity or Transport Index	RRR Cat	Pkg Group	CAO	ERG Code	Height	Temp	Vent	Supplementary Information
C	10	WCN							1 1				8L				

Add DGSL **Delete DGSL**

4. Both new DG/SL codes **must be used** for either carrying wheelchairs as a cargo shipment or passenger baggage.

MEMO

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EFFECTIVE DATE: 23.12.2024

5. In case of the battery carried separately as the carry-on baggage the item must be considered as the additional piece of checked in baggage and placed as a cabin load in the row where the passenger is seating together with the free text SI on the NOTOC specifying in which seat the item is placed.
For example: "SI WCL ON SEAT 12C".

SPECIAL LOAD NOTIFICATION TO CAPTAIN
 FROM FLIGHT DATE A/C REG
 WAW LO9991/13 21NOV24 SP-LVP

 *** DANGEROUS GOODS ***
 TO AWB NR CL/DV UN/ID SUB PCS QTY/TI RRR PCK IMP CAO POS
 COMP NR RSK CAT GRP CODE ULD/CODE

 01.
 EMERGENCY RESPONSE CODE 8L
 RDO 1 1 1 WCN N 2
 BULK

 02.
 EMERGENCY RESPONSE CODE 12Z
 RDO 1 1 1 WCL N 0

 *** OTHER SPECIAL LOADS ***
 TO AWB NR CONTENTS PCS QTY IMP POS
 CODE ULD/CODE

 NO SPECIAL LOAD UPLIFTED EX WAW

 SI SI WCL ON SEAT 12C
 PREPARED BY Dominik/Sobieraj 48 22 6069606

 THERE IS NO EVIDENCE THAT ANY DAMAGED OR LEAKING PACKAGES
 CONTAINING DANGEROUS GOODS HAVE BEEN LOADED ON THE AIRCRAFT.

 LOADING SUPERVISOR CAPTAIN
 (NAME AND SIGNATURE) (NAME AND SIGNATURE)
 EMERGENCY TELEPHONE NUMBER 48 22 6068088

6. When WCL or WCN is present on the flight, NOTOC documents will be generated by the Altea DCS FM automatically.

**7. In case of flights where Altea DCS is not used for weight and balance – sufficient information
MUST be added as SI on the loadsheet and/or NOTOC document:**

- a. SSR WCLB - wheelchair with the lithium ion battery - DG/SL code WCL with ERG 12Z and position of the battery.
- b. SSR WCBD or WCBW - wheelchair with other battery non-lithium ion - DG/SL code WCN, with ERG 8L and position of the battery.

c. Examples of such SI:

SI - WCN in CPT 1 - ERG 8L
SI - WCL on SEAT 12A - ERG 12Z

Thank you for your cooperation and attention to this matter.

Best regards,
Ground Operations Bureau