

<b>POLISH AIRLINES</b>  A STAR ALLIANCE MEMBER	MEMO Subject: Maximum loading level – reminder	<b>REG No:</b> 21/ONPS/2024 <b>Rev:</b> 1.0 <b>EFFECTIVE DATE:</b> 09.09.2024
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**TO:** Ground Service Providers & Station Managers  
**FROM:** Ground Operations Bureau  
**ISSUE DATE:** 06.09.2024  
**REG:** 21/ONPS/2024  
**REVISION:** 1.0  
**SUBJECT:** Maximum loading level – reminder

#### Revision list:

Rev. No.	Effectivity	Reason
1.0	09.09.2024	New document - REMINDER

#### Risk acceptance:

CURRENT RISK INDEX <u>before</u> change		PROJECTED RISK INDEX <u>after</u> change		ACCEPTANCE AUTHORITY (includes acceptance of Risk)	
CRITICAL		CRITICAL		Name	Sebastian Jadczak
SERIOUS		SERIOUS		Position	Ground Operation Nominated Person
MODERATE	X	MODERATE		Signature	<i>Electronically agreed</i>
LOW		LOW	X	Date	08.09.2024

#### Approval notice:

Prepared by:	Name	Function	Date
Prepared by:	Bernadetta Podskrobko	Ground Ops Safety and Procedures Manager	06.09.2024
Checked by:	Monika Zych	Ground Ops Quality and Training Manager	08.09.2024
Approved by:	Sebastian Jadczak	Ground Operations Nominated Person	08.09.2024

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Dear Ground Service Providers,

Due to the frequent occurrences of exceeding the loading line, we would like to remind you of the applicable procedures.

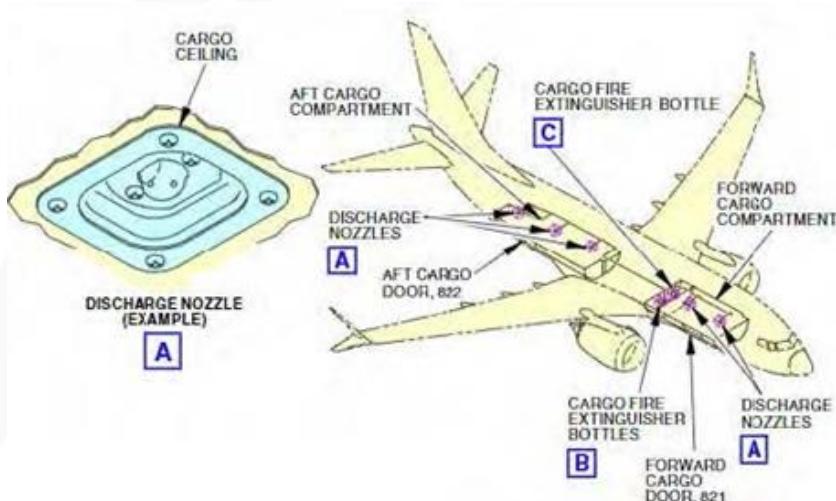
### 1. Loading of Embraer:

- Loads **must not** be loaded into Embraer over the line showing maximum loading level (5 cm from the ceiling surface).



### 2. Loading of Boeing 737:

- Loads **must not** be loaded close to the nozzles of fire extinguisher.
- Maximum loading level is 5 cm/2in from the ceiling surface.



MEMO

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**3. Please find some examples of incorrect loading:**

Best regards,  
Ground Operations Bureau