

TO: **Ground Service Providers & Station Managers**
FROM: Ground Operations Department
ISSUE DATE: 25.04.2023
REG: 06/ONP/2023
REVISION: 1.0
SUBJECT: Baby bassinet (BSCT) service
EFFECTIVE DATE: immediately
FOREWORD: **This MEMO contains an updated baby bassinet service procedure.**

Rev. No.	Effectivity	Reason
1.0	25.04.2023	New document

Risk acceptance:

CURRENT RISK INDEX <u>before</u> change		PROJECTED RISK INDEX <u>after</u> change		ACCEPTANCE AUTHORITY (includes acceptance of Risk)	
CRITICAL		CRITICAL		Name	Sebastian Jadczak
SERIOUS		SERIOUS		Position	Ground Operation Nominated Person
MODERATE	X	MODERATE		Signature	<i>Electronically agreed</i>
LOW		LOW	X	Date	25.04.2023

Approval notice:

Prepared by:	Name	Function	Date
Bernadetta Podskrobko		Safety and Standards Senior Specialist	25.04.2023
Piotr Kuczyński		WAW HUB Manager	25.04.2023
Sebastian Jadczak		Ground Operations Nominated Person	25.04.2023

SOURCE:

- According to Offer Management Team decision
- GHM 5.10.1 (4)

Dear Handling Agents and Business Partners,

Baby bassinet (BSCT):

- Available on B787 only
- B787 is equipped with **4** baby bassinets
- **Limits: 1 BSCT for Business Class, 1 BSCT for Premium Economy Class, 2 BSCT for Economy Class**
- **It is not allowed to change the limits in each class by moving the bassinet from one class to another e.g. baby bassinets remaining to be used in Business or Premium Economy Class cannot be used in Economy Class.**
- The bassinet must be installed on the cabin bulkhead
- The bassinet fixing spots available on B787-8:
 - Business Class – row 1 (AB, CD, EF)**
 - Premium Economy Class – row 4 (ABC, DEF, GHJ)**
 - Economy Class – row 7 (DEF) and row 20 (DEF)**
- The bassinet fixing spots available on B787-9:
 - Business Class – row 1 (AB, EF)**
 - Premium Economy Class – row 5 (ABC, DEF, GHJ)**
 - Economy Class – row 8 (DEF) and row 21 (DEF)**
- The weight of the baby must not exceed 12kg/25lbs (excluding bassinet)
- Each bassinet is equipped with linen, a pillow and a blanket and must be used for infants, their personal belongings and baby food only – not for stowing other items
- The bassinet must be requested at the time of reservation and is free of charge
- For take-off and landing the bassinet must be stowed away and properly secured
- The bassinet must not be used during turbulence. In case of turbulence the baby must be taken out and secured on adult's lap

NOTE:

1. Baby bassinet belonging to the passenger is not allowed during the flight
2. **Two passengers travelling together with INF are entitled to use seats in the extra legroom area (next to the bassinet) at no additional cost.**