

	MEMO Subject: Temporary API requirement for flights to Italy from June 1st to June 30th	REG No: 07/ONPS/2024 Rev: 1.0
		EFFECTIVE DATE: 01-30.06.2024

TO: Ground Service Providers & Station Managers
FROM: Ground Operations Bureau
ISSUE DATE: 30.05.2024
REG: 07/ONPS/2024
REVISION: 1.0
SUBJECT: Temporary API requirement for flights to Italy from June 1st to June 30th.

Dear Handling Agents,

Please be advised that **from June 1st to June 30th**, a mandatory requirement is in place for collecting Advance Passenger Information (API) for all flights to Italy, as a result of the temporary reinstatement of internal border controls in Italy.

All handling agents are required to:

- verify the validity of travel documents during the check-in process for every passenger travelling to Italy.
- collect API data for every flight to Italy.
- ensure this process is followed to avoid operational issues upon arrival at the transfer airport WAW.

Thank you for your cooperation and attention to this matter.

Best regards,
Ground Operations Bureau

Revision list:

Rev. No.	Effectivity	Reason
1.0	01.06.2024 – 30.06.2024	New document

Risk acceptance:

CURRENT RISK INDEX <u>before</u> <u>change</u>		PROJECTED RISK INDEX <u>after</u> <u>change</u>		ACCEPTANCE AUTHORITY (includes acceptance of Risk)	
CRITICAL		CRITICAL		Name	Sebastian Jadczyk
SERIOUS		SERIOUS		Position	Ground Operation Nominated Person
MODERATE	X	MODERATE		Signature	Electronically agreed
LOW		LOW	X	Date	30.05.2024

Approval notice:

	Name	Function	Date
Prepared by:	Bernadetta Podskrobko	Ground Ops Safety and Procedures Manager	30.05.2024
Checked by:	Piotr Kuczyński	WAW HUB Manager	30.05.2024
Approved by:	Sebastian Jadczyk	Ground Operations Nominated Person	30.05.2024