



UM (UNACCOMPANIED MINOR)

TO : ALL STATIONS
FROM : GROUND OPERATION

Unaccompanied Minor (UM):

Unaccompanied child passengers who must travel alone on the aircraft;

- Guests aged 6-12 (between 6 years 1 day and 11 years 11 months 30 days) are accepted as unaccompanied minor to the flight.
- The maximum capacity of UM is "8" per flight.
- Transfer UMNR's are not accepted at PGT flights.
- Complete PG-DO-FR-051 UM Form as the handling advice/declaration ensuring the responsible adult (their parents or legal guardians) has signed authorization and provided proof of identity.
- The person who delivers the UM passenger to the counter, the UM passenger and the person who will receive the UM passenger at the arrival station should be profiling, and when a security-related threat or suspicious situation is felt, a supervisor must be informed.
- If an UM passenger between 06-12 years age old (between 6 years 1 day and 11 years 11 months 30 days) to travel with a young person (YP), on condition that Unaccompanied Minor (UM) procedure shall be applied.
- Ensure the correct remarks and SSR codes are in the check-in record. UM seat number must be specified on the DCS headerline.
- UM passenger shall be seated on the aircraft close to the cabin crew and must be accompanied by an adult. Emergency exit rows shall not be used for the UM.
- The parent or legal representative must wait at the airport until the flight has departed.
- Hand over the UM only to the designated adult noted on the handling advice after verifying the identity of this person and having received his signature for receipt of the UMNR.
- State rules shall be followed. TIM/TIMATIC shall be checked for specific restrictions and procedures.
- UM passengers are not allowed to travel with PETC.

REF: GOM 1.10.1.9.12 Unaccompanied Minor (UM)