



TO : All Stations  
FROM : Aviation Security  
ISSUE DATE : 18.12.2025  
SUBJECT : Acceptance Procedures for Deportee / Persons In Lawful Custody

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Dear All,

**The acceptance procedures of Deportee / Person in Lawful Custody / Detainee / Convicted Passengers** require special risk assessment in terms of flight safety and aviation security.

In this context, **it is mandatory** that the matters specified below are fully implemented by all relevant parties.

## 1. Prior Notification and Approval

All requests related to Deportee / Detainee / Prisoner / Convicted Passengers are subject to the prior approval of the **Security Department**.

Such requests must be notified to the **Security Department** at least **24 hours prior to the scheduled flight**, and written approval must be obtained.

Any planning carried out without **Security Department's** approval **shall not be considered valid, and the relevant passenger(s) shall not be accepted for the flight.**

## 2. Mandatory Documents

All of the documents listed below must be submitted to **security@flypgs.com** **at least 24 hours prior to the scheduled flight:**

- Potentially Disruptive Passenger Information Form (*PG-GU-FR-011*):
  - The lower section of the form must include the **full name** and **signature** of the staff member completing the form, and the form must be fully completed.
- Travel documents of the escort gendarmerie / law enforcement personnel,
- Travel documents of the Deportee / Detainee / Prisoner / Convicted Passenger,
- Flight reservation details of the relevant flight.

**Applications that are incomplete, incorrect, or submitted less than 24 hours prior to the flight will be rejected, and the passenger(s) will not be accepted for carriage.**

**Please ensure that your team and all relevant authorities are duly informed of this matter.**

Wish you a Secure and Safe Flight.

Aviation Security Department

Chief Safety and Security Office