airBaltic

Amadeus Altéa Departure Control - Customer Management

How to add and remove infant

1. Retrieve the passenger in DCS. In Menu select Customer CF4 and add infant CF6

2. Enter infant details (marked in red)

3. Infant successfully added

4. To remove infant, in Menu select Customer CF4 and Remove Infant CF8

5. Select Customer to remove the associated infant

	Customer	Bkg	Tkt	Cabin	Sec	Seat	Accept	Baggage	Info

Customer Identification | Customer Acceptance | **Remove Infant**

✈ BT311   03MAR RIX ➔ TLL Tallinn Lennart Meri   STD: 07:25
Acceptance Open   Gate: None   Boarding: 06:55

1 **BOOKING Test Mr**
   ✈ BT311   03MAR RIX-TLL   ❌ Y(Y)
2 BOOKING Tests   Infant
   ✈ BT311   03MAR RIX-TLL   ❌ Y(Y)

Select Customer: 1   ⊕ Expand [SF2]   1 of 2 Selected

ℹ **Select a customer to remove the associated infant.**

Infant Details Recap

1	BT311 03MAR RIX-TLL	BOOKING TEST

Select: 1   1 of 1 selected

Remove Infant   Exit