

Topic: ITA MANAGEMENT OF DIVERTED FLIGHTS

Definition.

When a flight has been routed, due to weather conditions, technical problems or emergency situations, from its scheduled arrival destination to a new, temporary, arrival destination.

Information of a flight diversion shall be given to Provider will handle the flight at the intended destination. OCC automatically inserts a new leg to reach the final airport.

In Altea FM the plus (+) sign indicates that a new route has been added

Flight	Leg Date(Z)	Dep	Arr	STD(Z)	ETD(Z) ATO(Z)	A/C type	Reg	LIR	FZFW	Fuel Sts	Under load
AZ618	09JUL	FCO	JFK+	08:20	A09:38	330	EIEJL	04:28/01	06:00/05	F	Z17656
AZ618	09JUL	JFK	IAD	20:40	A21:41	330	EIEJL	19:35/02	19:24/04	F	L16011

To display the completed itinerary click on three (3) dots in Flight Information



Online Diversions

Online is when a flight diverts to a station where ITA Airways operates regularly and ALTEA System is used. In the event of "Online" diversions the Load Sheet shall be provided by "qualified and trained" Load Controller located at the diversion station.

In case that there is no trained personnel, the Handling Provided shall contact Ground Operations Control (GOC) in FCO to coordinate the control of operations.

Offline Diversions

An offline is when a flight diverts to a station that ITA Airways does not serve and therefore does not have ground personnel or where ALTEA System is not in use.

In this situation Ground Operations Control (GOC) in FCO will notify the Provider that the Load Sheet will be issued by FCO in CLC (Remote Load Sheet).

Operational Activity

In order to issue the Load Plan it is mandatory that the flight on the origin airport is GD (acceptance and Load sheet finalised).

If the flight is open "GO" the system sends a warning "Port must be in control".

In this case the Load Control Agent needs to take the flight of the first leg back to GD, then proceed to make any changes and issue the Load Sheet.