

<b>HIBERNIAN</b>  airlines	<b>Ground Information Notice</b>	Reference: Page:	HF-GIN-01/23 1 of 1
<b>Availability of NOTOC on the Ground for the Duration of Flight</b>	Revision	00	
Approved by – Roberto Gutierrez – Director Ground & Operations Control	Date	28 April 2023	
	Effective	Immediate	

## Background

The purpose of this Ground Information Notice (GIN) is to re-iterate to Hibernian Airlines ground handling providers the proactive communication process to follow when a NOTOC is issued for flights operated by Hibernian Airlines.

Hibernian Airlines as the operator, must receive a copy of the NOTOC and any other relevant documentation of the DGR loaded onboard prior to take off or as soon as is practicably possible.

## Reference

*Ground Operations Manual - Revision 6 / 14 Nov 2022*

## Procedure

### GOM - 7.4.2 Availability of NOTOC on the Ground for the Duration of Flight (SPA.DG.110(e))

A legible copy of the information to the pilot-in command must be retained on the ground. This copy must have an identification on it, or with it, that the Pilot-in-Command has received the information.

A copy must also have been emailed to [occ@hibernianairlines.com](mailto:occ@hibernianairlines.com) as soon as is practicably possible.

Approved by:



Roberto Gutierrez  
Director Ground & Operations Control (NPGO)

Ph: +353 867 793 700

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